

Date: [Date]

To: [Beneficiary Name]

Address: [Beneficiary Address]

City, State, Zip: [City, State, Zip]

Re: Distribution of Settlement Funds

Estate of: [Deceased Name]

Case Number: [Case Number, if applicable]

Dear [Beneficiary Name],

We are writing to inform you that the wrongful death claim regarding the passing of [Deceased Name] has been resolved. The court has approved the final settlement, and we are now prepared to distribute the proceeds to the designated beneficiaries.

The total settlement amount achieved was \$[Total Settlement Amount]. Following the deduction of legal fees, litigation expenses, and outstanding medical liens, the net amount available for distribution is \$[Total Net Amount].

Based on the [Distribution Agreement / Court Order], your allocated share is as follows:

- **Percentage of Distribution:** [Percentage]%
- **Total Distribution Amount:** \$[Amount]

Enclosed with this letter, please find a check in the amount of \$[Amount].

By accepting and cashing this check, you acknowledge that this represents the full and final payment of your portion of the settlement proceeds regarding this matter. We recommend that you consult with a tax professional regarding any potential tax implications of this distribution.

Please sign and return the enclosed "Acknowledgment of Receipt" form in the provided self-addressed envelope to confirm you have received these funds.

If you have any questions regarding this distribution, please contact our office at [Phone Number].

Sincerely,

[Your Name/Law Firm Name]

[Title/Position]

[Contact Information]