

[Date]

[Policyholder Name]

[Mailing Address]

[City, State, Zip Code]

**Subject: ACTION REQUIRED: Your Credit Card for Renters Insurance is Expiring**

Dear [Policyholder Name],

We are writing to notify you that the credit card currently on file for your automatic renters insurance payments (Policy Number: [Policy Number]) is set to expire on [Expiration Date].

To avoid any lapse in coverage or missed payments, please update your billing information by [Deadline Date].

You can update your card details using one of the following methods:

- **Online:** Log in to your account at [Website URL].
- **Mobile App:** Open the [App Name] and navigate to the "Billing" section.
- **Phone:** Call our customer service department at [Phone Number].

If you have already updated your information, please disregard this notice. Keeping your policy active ensures that your personal belongings and liability remain protected.

Thank you for being a valued customer.

Sincerely,

[Insurance Company Name]

[Customer Service Department]