

[Date]

[Insured Name]

[Mailing Address]

[City, State, Zip Code]

**RE: Notice of Inspection Cancellation and Policy Status**

Policy Number: [Policy Number]

Property Address: [Property Address]

Dear [Insured Name],

This letter is to formally notify you that the liability risk inspection previously scheduled for [Date] at the address listed above has been cancelled.

Based on a recent review of your file and the identification of severe liability risks associated with the property, we have determined that an on-site inspection is no longer required at this time. The specific hazards identified include:

- [Hazard Description 1]
- [Hazard Description 2]
- [Hazard Description 3]

Due to the nature of these risks, your insurance coverage is currently under review. Please be advised that [choose one: your policy will be cancelled effective (Date) / your policy will not be renewed / immediate remediation is required to maintain coverage].

If you have already corrected these safety concerns, you must submit dated photographic proof and professional repair receipts to our office by [Deadline Date] for further consideration.

If you have any questions regarding this notice, please contact your insurance agent or our risk management department at [Phone Number].

Sincerely,

[Name of Underwriter/Representative]

[Company Name]

[Contact Information]