

[Your Full Name]
[Your Address]
[Your Phone Number]
[Your Email Address]

[Date]

[Developer/Company Name]
[Office Address]
[City, State, Zip Code]

Subject: Cancellation of Purchase Agreement for [Project Name] - Unit [Unit Number]

Dear [Contact Person Name or Management],

I am writing to formally notify you of my decision to cancel the purchase agreement for the property located at [Site Address/Unit Details], dated [Contract Date].

This cancellation is due to the continued abandonment of the construction site. According to the agreement, the project was scheduled for completion by [Expected Completion Date]. However, work has ceased for a period of [Number of Months/Years], and there has been no significant progress toward completion.

Under the terms of our contract and applicable property laws regarding project abandonment, I am hereby requesting:

- Immediate termination of the purchase agreement.
- A full refund of all payments made to date, totaling [Amount Paid].
- Release from any further financial obligations related to this property.

Please provide written confirmation of this cancellation and a schedule for the refund within [Number of Days, e.g., 14] business days.

I look forward to your prompt response to resolve this matter without further legal action.

Sincerely,

[Your Signature]

[Your Printed Name]