

[Company Name]
[Company Address]
[City, State, Zip Code]
[Phone Number]

[Date]

[Policyholder Name]
[Address]
[City, State, Zip Code]

Subject: Notice of Claim Approval and Payment Issuance

Dear [Policyholder Name],

We are writing to inform you that your travel insurance claim has been approved. After reviewing the documentation provided for Claim Number [Claim Number], we have determined that the loss is covered under the terms of your policy, [Policy Number].

Claim Details:

- Date of Incident: [Date]
- Type of Claim: [e.g., Trip Cancellation / Medical Expense / Lost Baggage]
- Total Claimed Amount: \$[Amount]
- Approved Amount: \$[Amount]
- Deductible Applied: \$[Amount]

Payment Information:

A payment in the amount of \$[Final Payment Amount] has been issued to you. You can expect to receive this payment via [Check/Direct Deposit/Electronic Transfer] within [Number] business days.

This payment constitutes the final settlement for this specific claim. If you have any questions regarding this assessment or the calculation of the benefits, please contact our claims department at [Phone Number] or [Email Address].

Thank you for choosing [Company Name] for your travel protection needs.

Sincerely,

[Adjuster Name]
[Title]
[Company Name]