[Property Owner Name]
[Property Owner Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Insurance Company Name]
[Claims Department Address]
[City, State, Zip Code]

RE: Letter of Authorization for Property Repairs

Claim Number: [Insert Claim Number]
Property Address: [Insert Address of Damaged Property]

To Whom It May Concern,

I, [Property Owner Name], am the legal owner of the property located at the address mentioned above. I hereby authorize [Contracting Company Name], and its authorized representatives, to act as my designated contractor for the repair of damages sustained on [Date of Loss].

This authorization includes, but is not limited to, the following:

- Inspecting the damage and providing a detailed estimate of repairs.
- Communicating directly with [Insurance Company Name] regarding the scope of work and costs.
- Meeting with insurance adjusters on-site to review the loss.
- Performing the necessary demolition, mitigation, and reconstruction work as approved.

Please note that this letter is an authorization to perform work and discuss the claim. All insurance claim payments should be made payable to [Property Owner Name] unless a separate Direction to Pay (DTP) form is executed.

If you require any further documentation or have questions regarding this authorization, please contact me at [Phone Number].

Sincerely,

[Signature]

[Printed Name of Property Owner]