

[Company Name]  
[Address]  
[City, State, Zip Code]  
[Date]

[Recipient Name]  
[Address]  
[City, State, Zip Code]

**Subject: Follow-Up Regarding Recent Data Security Incident**

Dear [Recipient Name],

We are writing to provide you with an update regarding the cyber security incident we previously communicated on [Date of original notice]. Our investigation into the unauthorized access of policyholder data is ongoing, and we want to share the latest developments.

**What Happened:**

Since our last update, our forensic experts have determined that the incident involved unauthorized access to files containing [specific policy data types, e.g., policy numbers, coverage limits, or contact details].

**What We Are Doing:**

We have further strengthened our network security protocols and implemented additional monitoring tools to prevent future occurrences. We are also cooperating with law enforcement and relevant regulatory bodies.

**What You Can Do:**

While we have no evidence that your information has been misused, we recommend the following actions:

- Monitor your policy statements for any suspicious activity.
- Remain vigilant against phishing attempts or unsolicited communications.
- [Optional: Activate the complimentary credit monitoring service we have provided.]

**For More Information:**

If you have questions regarding this update, please visit our dedicated FAQ page at [Website URL] or contact our support team at [Phone Number] between [Hours of Operation].

We sincerely regret any concern this situation may cause and remain committed to protecting your information.

Sincerely,

[Name/Signature]  
[Title]  
[Company Name]