

DATE: [Insert Date]

TO: [Recipient Name/Title]

COMPANY: [Company Name]

ADDRESS: [Company Address]

RE: Notice of Severance and Demand for Resolution Regarding Statutory Violations

Dear [Recipient Name],

This letter serves as formal notice of my resignation from [Company Name], effective [Last Working Date], for good reason due to material violations of statutory and regulatory requirements by the company.

Specifically, during the course of my employment, the following violations were identified and/or reported:

- [Description of Violation 1 - e.g., Violation of Labor Code Section X]
- [Description of Violation 2 - e.g., Failure to comply with OSHA safety standards]
- [Description of Violation 3 - e.g., Breach of financial regulatory reporting requirements]

Despite previous internal notifications regarding these issues on [Date(s) of previous reports], the company has failed to take corrective action, creating an untenable working environment. Consequently, I am seeking a formal severance package to compensate for the damages incurred and the loss of employment resulting from these regulatory failures.

My proposed severance terms include:

- **Severance Pay:** [Number] months of base salary.
- **Unpaid Wages/Bonuses:** Immediate payout of all accrued vacation time and earned commissions.
- **Benefit Extension:** Coverage of [Health/Dental/Vision] insurance premiums through [Date].
- **Neutral Reference:** A written agreement to provide a neutral reference to future employers.

I request a formal response to this demand by [Date - usually 5-7 business days]. It is my preference to resolve this matter amicably and privately; however, I reserve all rights to pursue further legal action or report these violations to the [Relevant Regulatory Body, e.g., Department of Labor, SEC, EEOC] should we fail to reach an agreement.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Contact Information]