

**Date:** [Insert Date]

**To:** [Agent Name]

**Agent License Number:** [Insert Number]

**Address:** [Insert Agent Address]

**RE: FINAL NOTICE OF DISMISSAL AND TERMINATION OF CONTRACT**

Dear [Agent Name],

This letter serves as formal notification that your contract with [Company Name] is terminated effectively immediately, [Date]. This decision is final.

This action is being taken as a direct result of confirmed violations of insurance industry regulations and company compliance policies, specifically:

- [Specific Regulation Violated, e.g., Unethical Sales Practices]
- [Specific Regulation Violated, e.g., Failure to Disclose Material Facts]
- [Reference to specific state or federal code if applicable]

Due to the nature of these violations, we are legally obligated to report this termination for cause to the [State Name] Department of Insurance and any other relevant regulatory bodies.

**Required Immediate Actions:**

- Cease all representations of [Company Name] and its products immediately.
- Return all company property, client files, and marketing materials by [Date].
- Ensure all pending premium payments and applications are surrendered to the regional office.

Any commissions currently owed will be handled in accordance with the "Termination for Cause" provisions outlined in your original Agent Agreement. You will receive a final accounting statement under separate cover.

Direct any further inquiries regarding this matter to the Compliance Department in writing.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Contact Information]