

**Date:** [Insert Date]

**Loan Number:** [Insert Loan Number]

**Property Address:** [Insert Property Address]

**Subject: NOTICE OF INSUFFICIENT FLOOD INSURANCE COVERAGE**

Dear [Borrower Name],

Our records indicate that the flood insurance coverage currently in place for the property referenced above is insufficient to meet federal regulatory requirements and the terms of your loan agreement.

**Reason for Insufficiency:**

[Insert Reason, e.g., Coverage amount is less than the outstanding principal balance, the maximum available under the NFIP, or the replacement cost value of the improvements.]

**Required Action:**

You are required to increase your flood insurance coverage to at least \$[Insert Required Amount]. Please provide us with a copy of your updated policy declarations page within 45 days of this notice.

**Important Notice regarding Force-Placement:**

If you do not provide proof of adequate flood insurance coverage within 45 days, we are required by federal law to purchase insurance on your behalf at your expense. This "force-placed" insurance may be significantly more expensive than insurance you can purchase on your own and may provide less coverage.

Please send your updated policy documentation to:

[Insert Submission Method, e.g., Email, Fax, or Mailing Address]

If you have already obtained the necessary coverage, please disregard this notice or contact us to ensure our records are updated.

Sincerely,

[Lender Name]

[Department Name]

[Contact Phone Number]