

[Date]

[Borrower Name]
[Co-Borrower Name]
[Mailing Address]
[City, State, Zip Code]

RE: Notice of Flood Insurance Requirements

Loan Number: [Loan Number]
Property Address: [Subject Property Address]

Dear [Borrower Name],

We are writing to inform you that the property referenced above is located in a Special Flood Hazard Area (SFHA), as designated by the Federal Emergency Management Agency (FEMA). In accordance with the National Flood Insurance Act, mandatory flood insurance coverage is required for the life of your loan.

Our records indicate the following regarding your compliance:

[] **Action Required:** We have not received proof of a current flood insurance policy. Please provide a copy of your Declarations Page within [Number] days.

[] **Inadequate Coverage:** Your current policy limit of \$[Current Amount] is below the minimum required amount of \$[Required Amount]. Please increase your coverage immediately.

[] **Policy Expiration:** Your current flood insurance policy is scheduled to expire on [Date]. Please provide proof of renewal.

Minimum Coverage Requirements:

The amount of flood insurance must be at least equal to the lesser of:

1. The outstanding principal balance of the loan(s);
2. The maximum limit available under the National Flood Insurance Program (NFIP); or
3. The full Insurable Value (Replacement Cost Value) of the structure.

Force-Placed Insurance Notice:

If you fail to provide evidence of the required flood insurance coverage, we are required by federal law to purchase insurance on your behalf. The cost of this "force-placed" insurance may be significantly more expensive than insurance you can obtain on your own and may provide less coverage.

Please submit your insurance documents via [Email Address], [Fax Number], or mail them to the address below.

Sincerely,

[Lender Name]
[Department Name]
[Phone Number]