

[Your Name/Title]
[Your Company Name]
[Your Department]
[Date]

[Recipient Name/Account Manager]
[Cloud Service Provider Name]
[Provider Address]

Subject: Request for Security Certification and Compliance Documentation

Dear [Recipient Name],

In accordance with our ongoing vendor risk management and data security protocols, [Your Company Name] requires updated security certification documentation for the cloud storage services provided to us.

Please provide the most recent copies of the following documents:

- SOC 2 Type II Audit Report
- ISO/IEC 27001 Certification
- PCI-DSS Attestation of Compliance (if applicable)
- Cloud Security Alliance (CSA) STAR Registry status
- Recent Third-Party Penetration Test Summary

Additionally, please confirm if there have been any significant changes to your data encryption standards or disaster recovery protocols in the last twelve months.

We request these documents be provided by [Date]. If a Non-Disclosure Agreement (NDA) is required to access these reports, please let us know immediately.

Thank you for your cooperation in ensuring the continued security of our partnership.

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Contact Information]