

REVISED INTERNAL ETHICS AND CONDUCT POLICY ACKNOWLEDGMENT

Employee Name: _____

Employee ID: _____

Department: _____

Date: _____

I hereby acknowledge that I have received a copy of the company's Revised Internal Ethics and Conduct Policy. I understand that it is my responsibility to read, understand, and comply with the guidelines set forth in this document.

By signing this letter, I confirm that:

- I have been provided with access to the revised policy.
- I understand that these policies replace any previous versions regarding ethics and conduct.
- I agree to adhere to the standards and ethical requirements outlined by the company.
- I understand that failure to comply with these policies may result in disciplinary action, up to and including termination of employment.

I also understand that if I have any questions regarding the content or application of this policy, it is my responsibility to seek clarification from my supervisor or the Human Resources Department.

Employee Signature

Date Signed