

To: [Employee Name]

From: [Company Name] Compliance Department

Date: [Date]

Subject: Federal Do Not Call (DNC) Registry Policy Adherence Acknowledgment

The Federal Trade Commission (FTC) and the Federal Communications Commission (FCC) enforce strict regulations regarding telemarketing and the National Do Not Call Registry. As an employee/representative of [Company Name], you are required to comply with these federal laws as well as our internal telemarketing policies.

By signing this document, I acknowledge and agree to the following:

- I have received, read, and understood the [Company Name] Telemarketing Compliance Manual and the Federal Do Not Call Registry guidelines.
- I understand that I am prohibited from making outbound sales calls to any telephone number listed on the National Do Not Call Registry, unless a specific legal exception applies.
- I agree to check the company's internal "Do Not Call" list and the national database before initiating any telephone solicitations.
- I understand that I must identify myself, the company, and the purpose of the call at the beginning of every telemarketing interaction.
- I understand that I must immediately honor any request by a consumer to be placed on our internal "Do Not Call" list.
- I acknowledge that failure to comply with these regulations may result in significant legal penalties for the company and disciplinary action against me, up to and including termination of employment.

I confirm that I will adhere to all procedures designed to ensure compliance with the Telephone Consumer Protection Act (TCPA) and the Telemarketing Sales Rule (TSR).

Employee Signature

Printed Name

Date