

[Attorney Name/Law Firm Name]

[Address]

[City, State, Zip Code]

[Phone Number]

[Email]

[Date]

[Client Name]

[Address]

[City, State, Zip Code]

RE: Engagement for Legal Services - Workplace Injury Litigation

Dear [Client Name],

This letter sets forth the terms and conditions under which [Law Firm Name] ("the Firm") will represent you regarding your claims arising from a workplace injury that occurred on or about [Date of Injury] at [Employer Name/Location].

1. Scope of Representation

The Firm will provide legal counsel and representation in connection with your workplace injury. This includes investigating claims, filing necessary legal documents, negotiating settlements, and, if necessary, proceeding to trial. This engagement does not include appeals or unrelated legal matters.

2. Legal Fees

This matter will be handled on a contingency fee basis. You will not be charged any attorney fees unless we recover money for you. Our fee will be [Percentage]% of the total gross recovery obtained before a lawsuit is filed, and [Percentage]% of the total gross recovery if a lawsuit is filed or an arbitration demand is made.

3. Costs and Expenses

The Firm will advance costs related to your case, such as filing fees, medical record fees, expert witness fees, and deposition costs. These expenses will be deducted from your portion of the recovery in addition to the legal fees. If no recovery is made, you [will/will not] be responsible for reimbursing the Firm for these advanced costs.

4. Client Responsibilities

You agree to cooperate fully, provide all relevant documents and information, attend all necessary appointments or hearings, and notify us immediately of any change in your contact information or medical status.

5. Termination of Services

You may terminate this representation at any time. The Firm reserves the right to withdraw from

representation as permitted by professional conduct rules, including in cases of non-cooperation or if the claim is found to lack merit.

6. No Guarantee of Outcome

You acknowledge that the Firm has made no guarantees regarding the successful outcome of your case or the specific amount of any potential recovery.

Please sign and return this letter to indicate your acceptance of these terms.

Sincerely,

[Attorney Signature]

[Typed Attorney Name]

CLIENT ACCEPTANCE

I have read, understood, and agree to the terms set forth in this Engagement Letter.

Signature: _____ Date: _____