

[Your Name/Company Name]
[Your Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Tenant Name]
[Residential Property Address]
[City, State, Zip Code]

Dear [Tenant Name],

Thank you for being a valued resident at [Residential Property Name/Address]. We hope you are enjoying your home.

In addition to our residential portfolio, we also own and manage several premium commercial properties in the [City/Area] area. We are writing to you because many of our residents are also entrepreneurs, freelancers, or business owners looking for professional space closer to home.

Whether you are looking for a private office, a retail storefront, or warehouse space, we have several vacancies that may suit your business needs. Our current available properties include:

- [Property 1 Name/Type] - [Brief Feature]
- [Property 2 Name/Type] - [Brief Feature]
- [Property 3 Name/Type] - [Brief Feature]

As a current residential tenant, you are eligible for [insert incentive, e.g., a discounted security deposit / one month free rent / priority leasing status] should you choose to lease a commercial space with us.

If you are interested in viewing any of these spaces or would like more information, please contact our leasing office at [Phone Number] or reply to this email.

We look forward to potentially supporting your business growth.

Sincerely,

[Your Name/Signature]
[Your Title]