

[Date]

[Patient Name]

[Patient Address]

[City, State, Zip Code]

Dear [Patient Name],

Thank you for choosing [Healthcare Provider Name] for your medical needs. We are committed to providing you with the most personalized care possible.

While reviewing your records, we noticed that your healthcare profile is currently incomplete. By providing a few more details, you can unlock access to specialized services tailored to your health goals, including:

- [Service 1: e.g., Preventive Wellness Screenings]
- [Service 2: e.g., Nutritional Counseling]
- [Service 3: e.g., Mental Health Support Programs]

Completing your profile takes less than five minutes and ensures our clinical team can recommend the right screenings and supplemental care for your specific lifestyle.

How to complete your profile:

1. Log in to your Patient Portal at [Web Address].
2. Select the "Health History" tab.
3. Update your information and click "Submit."

Once updated, one of our care coordinators will reach out to discuss which of our additional health programs may be right for you.

To your health,

[Sender Name]

[Title]

[Organization Name]