[Date]

[Tenant Name]
[Unit Number]
[Property Name]

Subject: Annual Pet Policy Review and Insurance Update

Dear [Tenant Name],

As part of our commitment to maintaining a safe and comfortable living environment for all residents, we are conducting our annual review of pet registrations and property policies.

**1. Pet Policy Verification**
Our records indicate that you currently have [Number] pet(s) registered to your unit. Please confirm that your pet's vaccinations and city registrations are up to date. If there have been any changes to the pets living in your home, please contact the leasing office by [Date] to update your file.

**2. Protecting Your Home and Pets**
While your lease requires basic liability coverage, we would like to remind you of the benefits of a comprehensive **Renters Insurance** policy. Standard policies not only protect your personal belongings against theft or damage but often include:

- Coverage for pet-related accidental damage to your unit.
- Liability protection in the event of pet-related incidents.
- Temporary housing coverage if your unit becomes uninhabitable.

**Special Offer:**
We have partnered with [Insurance Provider Name] to offer our residents discounted rates. You can receive a free quote and instant coverage by visiting [Website Link] or calling [Phone Number].

If you already have a policy, please ensure a copy of your current Declarations Page is uploaded to the [Resident Portal Name].

Thank you for being a valued member of our community.

Sincerely,

[Property Manager Name]
[Property Management Company]