

Dear [Agency Name/Contact Name],

Welcome to the [Company Name] Agency Portal! Your registration has been successfully processed, and your account is now active.

Our portal is designed to provide you with streamlined access to all the tools and information you need to manage your partnership with us.

Your Account Details:

- **Portal URL:** [\[Portal Link\]](#)
- **Username:** [Username/Email]

Getting Started:

1. Log in using the link provided above.
2. Complete your agency profile and verify your contact details.
3. Explore the dashboard to access [specific features, e.g., commission statements, marketing materials, or client tracking].

For security purposes, if you have not yet set your password, please click the link below to create one:

[Set Your Password Here](#)

If you have any questions or require technical assistance, please contact our Agency Support Team at [Support Email Address] or call us at [Phone Number].

We look forward to a successful partnership.

Best regards,

The [Company Name] Team
[Website URL]