

[Date]

[Policyholder Name]

[Mailing Address]

[City, State, Zip Code]

RE: Notice of Homeowners Insurance Policy Renewal

Policy Number: [Policy Number]

Renewal Effective Date: [Renewal Date]

Dear [Policyholder Name],

We are pleased to inform you that it is time to renew your homeowners insurance policy for the upcoming term. Your current coverage is scheduled to expire on [Expiration Date].

Renewal Summary:

- **New Policy Period:** [Start Date] to [End Date]
- **Annual Premium:** \$[Amount]
- **Payment Due Date:** [Due Date]

Enclosed with this letter, you will find your updated Policy Declarations page, which outlines your coverage limits, deductibles, and any changes to your premium. Please review these documents carefully to ensure the information is accurate and that the coverage continues to meet your needs.

Action Required:

If you pay your premium through an escrow account with your mortgage lender, we will send a copy of this notice to them for payment. If you pay directly, please submit your payment by [Due Date] to ensure there is no lapse in coverage.

If you have made any significant improvements to your home or purchased high-value items recently, please contact us to discuss adjusting your coverage limits.

Thank you for choosing [Insurance Company Name]. We value your business and look forward to protecting your home for another year.

Sincerely,

[Name/Department]

[Insurance Company Name]

[Phone Number]

[Website]