

[Date]

[Policyholder Name]

[Address Line 1]

[City, State, Zip Code]

Subject: Important: Your Motorcycle Insurance Policy is Expiring Soon

Dear [Policyholder Name],

This is a friendly reminder that your motorcycle insurance policy, number **[Policy Number]**, is set to expire on **[Expiration Date]**.

To ensure you remain protected and compliant with state laws, we recommend renewing your policy before the expiration date. A lapse in coverage could leave you financially responsible for accidents and may result in higher future premiums.

Policy Details:

- **Vehicle:** [Year, Make, Model]
- **Renewal Premium:** \$[Amount]
- **Due Date:** [Due Date]

How to Renew:

- **Online:** Visit our website at [Website URL] and log into your account.
- **Phone:** Call our renewal department at [Phone Number].
- **Mail:** Send a check in the enclosed envelope.

If you have any questions regarding your coverage options or if you would like to update your policy details, please contact your agent at [Agent Phone Number].

Thank you for choosing [Insurance Company Name]. We look forward to keeping you safe on the road.

Sincerely,

[Sender Name/Department]

[Insurance Company Name]