

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

**Subject: Friendly Reminder: Upcoming Renewal of Your Cyber Liability Insurance**

Dear [Client Contact Name],

We hope this email finds you well.

This is a friendly reminder that your Cyber Liability Insurance policy, number **[Policy Number]**, is scheduled to expire on **[Expiration Date]**.

In today's digital landscape, maintaining uninterrupted cyber coverage is essential for protecting your business against data breaches, ransomware, and other digital threats. To ensure your protection continues without a gap in coverage, we recommend starting the renewal process soon.

**Next Steps:**

- Review your current coverage limits and deductibles.
- Complete the attached renewal application (if applicable).
- Notify us of any significant changes to your IT infrastructure or security protocols over the past year.

Please let us know if you would like to schedule a brief call to discuss your renewal options or if you have any questions regarding your current policy.

We value your business and look forward to assisting you with your renewal.

Best regards,

[Your Name]

[Your Title]

[Agency/Company Name]

[Phone Number]

[Email Address]