

[Date]

[Policyholder Name]

[Address Line 1]

[City, State, Zip Code]

Subject: Confirmation of Vehicle Addition to Policy #[Policy Number]

Dear [Policyholder Name],

We are pleased to inform you that your request to add a new vehicle to your insurance policy has been approved. The following vehicle is now covered under your existing policy effective as of [Effective Date]:

- **Year:** [Vehicle Year]
- **Make:** [Vehicle Make]
- **Model:** [Vehicle Model]
- **VIN:** [Vehicle Identification Number]

Your updated policy documents, including the new Insurance ID Card and the revised Declaration Page, are attached to this letter. Please review these documents carefully to ensure all details are correct and to understand your coverage limits and deductibles.

As a result of this addition, your premium has been adjusted. Your new installment amount will be [New Premium Amount], starting on [Next Billing Date].

If you have any questions regarding this endorsement or need further assistance, please contact our customer service department at [Phone Number] or visit our website at [Website URL].

Thank you for choosing [Insurance Company Name] for your automotive protection.

Sincerely,

[Name of Representative]

[Title]

[Insurance Company Name]