

[Date]

[Applicant Name]

[Applicant Address]

[City, State, Zip Code]

Subject: Cancellation of Underwriting Decision - Policy/Application #[Number]

Dear [Applicant Name],

This letter is to formally notify you that the underwriting decision previously issued on [Date of Original Decision] regarding your application for [Type of Insurance/Loan] has been cancelled.

The cancellation of this decision is due to the following reason(s):

- [Reason 1: e.g., Receipt of new medical information]
- [Reason 2: e.g., Discrepancies in the initial documentation]
- [Reason 3: e.g., Request for withdrawal by the applicant]

As a result of this cancellation, the previous offer or approval is no longer valid. Our underwriting department is currently [re-evaluating your file / closing the file].

If additional information is required to proceed with a new evaluation, our team will contact you shortly. If you have already paid a premium or application fee, [state refund policy or status].

If you have any questions regarding this notice, please contact your agent or our customer service department at [Phone Number] or [Email Address].

Sincerely,

[Name of Underwriter/Representative]

[Title]

[Company Name]