

[Sender Name]
[Sender Title/Company]
[Address]
[City, State, Zip Code]
[Date]

[Recipient Name]
[Recipient Title/Company]
[Address]
[City, State, Zip Code]

RE: Settlement Offer for Real Estate Portfolio Apportionment - [Case/Portfolio Reference Number]

Dear [Recipient Name],

This letter outlines the proposed terms for the apportionment and settlement of the real estate portfolio currently held under [Joint Ownership/Entity Name]. This proposal is intended to provide a fair distribution of assets to resolve all outstanding interests between the parties.

1. Portfolio Overview:

The portfolio subject to this apportionment consists of [Number] properties with a combined estimated market value of \$[Total Value].

2. Proposed Asset Allocation:

- **Party A shall receive:** [List Property Addresses or Identifiers] with an aggregate value of \$[Value].
- **Party B shall receive:** [List Property Addresses or Identifiers] with an aggregate value of \$[Value].

3. Equalization Payment:

To account for the variance in property values, [Party Name] shall pay [Party Name] a one-time equalization sum of \$[Amount] upon the execution of the final settlement agreement.

4. Liabilities and Expenses:

All existing mortgages, liens, and encumbrances associated with specific properties shall be assumed by the party receiving said property. Any outstanding property taxes or maintenance fees up to the date of transfer shall be [Pro-rated/Paid by the Current Entity].

5. Transfer Timeline:

The parties agree to execute all necessary deeds and transfer documents within [Number] days of the signing of this settlement letter.

This offer is valid until [Expiration Date]. Please indicate your acceptance by signing below or contact our office to discuss any necessary modifications.

Sincerely,

[Sender Signature]

[Sender Printed Name]

Acknowledgment and Acceptance:

I, [Recipient Name], hereby accept the terms of the portfolio apportionment as outlined above.

Signature: _____ Date: _____