

[Your Full Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Phone Number]  
[Your Email Address]

[Date]

[Recipient's Full Name]  
[Recipient's Address]  
[City, State, Zip Code]

## **RE: Proposal for Spousal Support and Liquid Asset Apportionment**

Dear [Recipient's Name],

This letter serves as a formal proposal regarding the distribution of liquid assets and the determination of spousal support following our separation.

### **1. Liquid Asset Apportionment**

I propose that all liquid assets, including bank accounts, savings, and investment portfolios, be valued as of [Insert Valuation Date]. I suggest the following distribution:

- [Account Name/Number]: [Percentage or Dollar Amount] to [Party Name]
- [Account Name/Number]: [Percentage or Dollar Amount] to [Party Name]
- [Additional Assets]: [Distribution Terms]

### **2. Spousal Support**

Based on our respective incomes and the standard of living established during the marriage, I propose spousal support payments as follows:

- Monthly Amount: \$[Dollar Amount]
- Duration: [Number of Months/Years] or until [Specific Event]
- Payment Date: [Day of the Month]

### **3. Timeline for Implementation**

I suggest that the transfer of funds and the commencement of support payments begin no later than [Insert Date].

Please review these terms and provide your response or a counter-proposal by [Insert Deadline Date]. I am open to discussing these matters through our respective legal counsel or via mediation to reach a mutually agreeable settlement.

Sincerely,

[Your Signature]

[Your Printed Name]