

[Your Name/Law Firm Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Opposing Counsel Name]

[Opposing Law Firm Name]

[Address]

[City, State, Zip Code]

**RE: [Case Name/Matter Name]**

**Case Number: [Court Case Number]**

**Subject: Formal Demand for Asset Apportionment and Distribution**

Dear [Opposing Counsel Name],

This office represents [Your Client's Name] in the above-referenced matter. We are writing to formally demand a proposal for the equitable apportionment and distribution of the marital/disputed assets currently held by the parties.

Based on our discovery and the financial disclosures provided to date, the following assets must be addressed immediately:

- **Real Property:** [Address of property]
- **Financial Accounts:** [Bank name/Account types]
- **Retirement/Pensions:** [Plan names]
- **Personal Property:** [Significant vehicles, jewelry, or collections]
- **Business Interests:** [Business names/Valuations]

Our client proposes the following apportionment: [Briefly outline proposed split, e.g., 50/50 or specific asset allocation].

We request that you review this demand with your client and provide a formal counter-proposal or acceptance of these terms by [Date]. If we do not receive a substantive response by this date, we will have no choice but to seek judicial intervention and request a court-ordered distribution schedule, as well as any applicable legal fees.

We look forward to resolving this matter efficiently.

Sincerely,

[Your Signature]  
[Your Printed Name]  
[Firm Name]