

Date: [Insert Date]

Parent A Name: [Insert Full Name]

Address: [Insert Address]

Parent B Name: [Insert Full Name]

Address: [Insert Address]

RE: Mutual Agreement to Modify Parenting Plan / Visitation Schedule

To [Whom It May Concern / The Clerk of Court / Name of Judge],

This letter serves as a formal notification that [Parent A Name] and [Parent B Name], the legal parents/guardians of the minor child(ren) listed below, have mutually agreed to modify our existing parenting agreement dated [Date of Original Order].

Child(ren) covered by this agreement:

- [Child Name], born [Date of Birth]
- [Child Name], born [Date of Birth]

Agreed Modifications:

We have reached a consensus on the following changes to our current arrangement:

[Insert specific details of the change, e.g., "The child will reside with Parent A on weekdays and Parent B on alternating weekends starting Friday at 5:00 PM until Sunday at 5:00 PM."]

Reason for Modification:

[Insert brief reason, e.g., "Due to a change in work schedules and the child's new school location."]

Declaration:

We both agree that these modifications are in the best interest of our child(ren). We have entered into this agreement voluntarily and without any duress or coercion. We request that the court/relevant authority update our records to reflect these changes.

Sincerely,

[Parent A Signature]

Date: _____

[Parent B Signature]

Date: _____

Notary Acknowledgment (If Required)

State of _____, County of _____

Subscribed and sworn to before me this ____ day of _____, 20____.

Notary Public Signature