

[Date]

[Recipient Name]

[Recipient Title]

[Company Name]

[Address]

[City, State, Zip Code]

Subject: Evaluation of Services and Courtesy Discount Offer

Dear [Recipient Name],

Thank you for your continued interest in our services. Following our recent discussion regarding your current requirements, we have completed an evaluation of a customized service bundle designed to meet your specific needs.

To demonstrate our commitment to this partnership, we are pleased to offer a one-time courtesy discount of [Percentage/Amount] on the total cost of the proposed bundle. This evaluation includes the following services:

- [Service 1 Description]
- [Service 2 Description]
- [Service 3 Description]

The total value of this bundle, after the applied discount, is [Amount]. This offer is valid until [Expiration Date].

Please review the attached detailed breakdown. We are confident that this integrated approach will provide the efficiency and value you are looking for. We look forward to discussing this proposal further and finalizing our agreement.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]