[Date]
[Policyholder Name]
[Policyholder Address]
[City, State, Zip Code]

Subject: Premium Adjustment Notice - New Vehicle Endorsement
Policy Number: [Policy Number]
Effective Date: [Effective Date of Change]

Dear [Policyholder Name],

Thank you for notifying us regarding the addition of your new vehicle to your insurance policy. This letter serves as formal confirmation that the following vehicle has been added:

Vehicle: [Year, Make, Model]
VIN: [Vehicle Identification Number]

Due to this change, your policy premium has been adjusted. Please find the details of the premium adjustment below:

- Previous Total Premium: $[Amount]
- New Total Premium: $[Amount]
- Pro-rated Adjustment Amount: $[Amount]

The adjusted balance will be reflected in your next billing statement. All other terms and conditions of your policy remain the same. You will receive an updated Insurance Identification Card and a revised Declarations Page shortly.

If you have any questions regarding this adjustment or your coverage, please contact your agent or our customer service department at [Phone Number].

Sincerely,

[Sender Name/Department]
[Insurance Company Name]