[Date]

[Client Name]
[Client Address]
[City, State, Zip Code]

**Subject: Notification of Professional Liability Limits Increase Endorsement**

Dear [Client Name],

This letter serves as formal notification that an endorsement has been added to your Professional Liability Insurance policy, effective [Effective Date].

Per your request and subsequent approval, the limits of liability for Policy Number [Policy Number] have been increased as follows:

- **Previous Limit:** $[Amount] per claim / $[Amount] aggregate
- **New Limit:** $[Amount] per claim / $[Amount] aggregate

This increase in coverage ensures that your business remains protected in alignment with current industry standards and contractual requirements. Please note that this change may result in an adjustment to your premium, which will be reflected in your next billing statement.

Attached to this letter is the official Endorsement Document. We recommend that you review this document carefully and file it with your original insurance policy for your records.

If you have any questions regarding this adjustment or require further assistance, please contact our office at [Phone Number] or [Email Address].

Thank you for choosing [Insurance Agency/Company Name].

Sincerely,

[Agent Name]
[Title]
[Insurance Agency/Company Name]