

CONFIDENTIAL - FOR SETTLEMENT PURPOSES ONLY

Date: [Date]

[Recipient Name]
[Recipient Address]
[City, State, Zip Code]

Re: Settlement Offer Regarding the Estate/Trust of [Deceased Name]

Dear [Recipient Name],

This letter is sent on behalf of [Sender Name] regarding the ongoing dispute concerning the distribution and administration of the above-referenced [Estate/Trust].

In the interest of avoiding the expense, delay, and uncertainty of further litigation, we are prepared to offer the following terms for a full and final settlement of all claims:

- 1. Settlement Amount:** [Sender Name] proposes a one-time payment of \$[Amount] to [Recipient Name].
- 2. Assets Distribution:** In addition to the monetary payment, the following specific assets shall be transferred: [List specific property or items, if any].
- 3. Release of Liability:** Upon receipt of the settlement, all parties will sign a mutual release of all current and future claims relating to the administration of the [Estate/Trust].
- 4. Confidentiality:** The terms and existence of this settlement offer shall remain strictly confidential and shall not be disclosed to any third party, except as required by law.
- 5. Deadline:** This offer is valid until [Date/Time]. If we do not receive written acceptance by this time, the offer will be deemed withdrawn.

This proposal is made without prejudice and does not constitute an admission of liability or wrongdoing. We look forward to your response.

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Capacity: e.g., Executor, Trustee, or Legal Counsel]