

[Date]

[Insured Name]

[Mailing Address]

[City, State, Zip Code]

Re: Confirmation of Mortgagee Clause Update

Policy Number: [Policy Number]

Property Address: [Insured Property Address]

Dear [Insured Name],

This letter serves as formal confirmation that the mortgagee clause on your insurance policy has been updated as requested. This change has been processed via an endorsement to your policy.

The updated mortgagee information is as follows:

New Mortgagee Name: [Lender Name]

ISAOA / ATIMA: [Its Successors And/Or Assigns / As Their Interest May Appear]

Address: [Lender Mailing Address]

City, State, Zip Code: [Lender City, State, Zip Code]

Loan Number: [Your Loan Number]

An updated Certificate of Insurance or Evidence of Property Insurance has been sent to the financial institution listed above to satisfy their requirements. We have also attached a copy of the endorsement for your personal records.

Please review the details above to ensure accuracy. If any information is incorrect, or if you have further questions regarding this update, please contact our office at [Phone Number] or [Email Address].

Thank you for choosing [Insurance Agency/Company Name].

Sincerely,

[Agent/Representative Name]

[Insurance Agency/Company Name]