

Date: [Insert Date]

Policy Number: [Insert Policy Number]

Insured Name: [Insert Insured Name]

Address: [Insert Property Address]

Dear [Insert Name of Insured],

This letter serves as formal confirmation that the following items have been added as Scheduled Personal Property under your Fine Arts and Antiques endorsement, effective [Insert Effective Date].

The items listed below are covered on an agreed value basis as per the appraisals provided:

Item Description	Artist/Origin	Appraised Value	Appraisal Date
[Insert Description]	[Insert Artist]	[\$[Insert Amount]]	[Insert Date]
[Insert Description]	[Insert Artist]	[\$[Insert Amount]]	[Insert Date]

Total Scheduled Limit: \$[Insert Total Amount]

Please review this list carefully to ensure all descriptions and values are accurate. It is your responsibility to provide updated appraisals every [Insert Number] years to ensure coverage reflects current market values.

If you have any questions regarding this coverage or need to add additional items, please contact your agent at [Insert Phone Number].

Sincerely,

[Your Name]

[Your Title]

[Insurance Company Name]