

[Date]

[Policyholder Name]

[Mailing Address]

[City, State, Zip Code]

Subject: Confirmation of Scheduled Personal Property - Policy #[Policy Number]

Dear [Policyholder Name],

Thank you for choosing [Insurance Company Name] for your insurance needs. We are pleased to confirm that your policy has been renewed, effective [Effective Date] to [Expiration Date].

This letter serves as confirmation that the following items are specifically listed as Scheduled Personal Property on your policy:

- [Item Description 1] - Appraised Value: \$[Amount]
- [Item Description 2] - Appraised Value: \$[Amount]
- [Item Description 3] - Appraised Value: \$[Amount]

Please review the descriptions and values listed above. If you have acquired new items, disposed of any listed items, or if an item's value has significantly changed, please contact us immediately to update your coverage.

We recommend keeping copies of your latest appraisals or sales receipts in a secure location. Your full renewal packet, including your declarations page and updated policy terms, is enclosed.

If you have any questions regarding your coverage, please contact your agent at [Agent Phone Number] or visit our website at [Website URL].

Sincerely,

[Sender Name/Department]

[Insurance Company Name]