

[Date]

[Policyholder Name]

[Address Line 1]

[City, State, Zip Code]

Re: Policy Number [Your Policy Number]

Subject: Confirmation of Removed Item from Scheduled Personal Property Endorsement

Dear [Policyholder Name],

This letter is to confirm that we have processed your request to update the Scheduled Personal Property endorsement on your insurance policy.

As requested, the following item(s) have been removed from your coverage:

- Item Description: [e.g., Diamond Engagement Ring / Rolex Watch]
- Original Scheduled Value: \$[Amount]
- Effective Date of Removal: [Date]

Please note that since this item is no longer specifically scheduled, it will no longer be covered under the broader terms or higher limits provided by the endorsement. Any remaining coverage for similar items will be subject to the standard personal property limits and deductibles defined in your base policy.

You will receive an updated Policy Declarations page reflecting this change and any applicable premium adjustment shortly. If you did not authorize this change or have any questions regarding your remaining coverage, please contact your agent at [Agent Phone Number].

Thank you for choosing [Insurance Company Name].

Sincerely,

[Sender Name/Department]

[Insurance Company Name]

[Contact Information]