[Date]

[Certificate Holder Name]
[Contact Person]
[Address Line 1]
[Address Line 2]
[City, State, Zip Code]

RE: Notice of Waiver of Subrogation Endorsement

To Whom It May Concern,

This letter serves as formal notification that [Your Company Name] has obtained a Waiver of Subrogation endorsement on our Commercial Auto Insurance policy, as required by our contract dated [Contract Date].

Policy Details:

- **Insurance Carrier:** [Carrier Name]
- **Policy Number:** [Policy Number]
- **Effective Date:** [Start Date]
- **Expiration Date:** [End Date]

Under this endorsement, the insurer waives any right of recovery against [Certificate Holder Name] for losses arising from our commercial auto operations, provided the loss is covered by the policy and a written contract requiring such waiver was executed prior to the loss.

Please find the attached Certificate of Insurance and the specific endorsement page (Form [Endorsement Form Number]) for your records.

If you require any further documentation or have questions regarding this coverage, please contact our insurance representative, [Agent Name], at [Agent Phone/Email].

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Title]
[Your Company Name]