

[Your Name]
[Your Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Insurance Company Name]
[Agent Name or Department]
[Insurance Company Address]
[City, State, Zip Code]

Subject: Request for Ride-Share Endorsement - Policy Number: [Your Policy Number]

To Whom It May Concern,

I am writing to formally request the addition of a ride-share endorsement (transportation network company coverage) to my current automobile insurance policy, effective as of [Requested Start Date].

I intend to use the vehicle listed on my policy, a [Year, Make, and Model], to provide driving services through [Name of Ride-Share Platform, e.g., Uber or Lyft].

Please provide me with a quote for the additional premium and confirm the specific coverage limits provided during "Period 1" (when the app is on but a passenger has not yet been picked up).

Please send the updated policy declarations page and any necessary documentation to my address or email listed above once the endorsement has been processed.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Signature]

[Your Printed Name]