

[Date]

[Policyholder Name]

[Address Line 1]

[Address Line 2]

Subject: Acknowledgment of Recreational Vehicle Addition Endorsement Request

Dear [Policyholder Name],

We have received your request to add a Recreational Vehicle (RV) to your existing insurance policy, [Policy Number].

This letter confirms that we are currently processing your endorsement request for the following vehicle:

- **Year:** [Year]
- **Make:** [Make]
- **Model:** [Model]
- **VIN:** [Vehicle Identification Number]

Our underwriting department is reviewing the details provided. If any additional information or documentation is required, a representative will contact you shortly. Once the review is complete, you will receive an updated Policy Declarations page reflecting the coverage details and any adjustments to your premium.

Please note that coverage is subject to the terms and conditions of your policy. If you have any questions regarding this endorsement, please contact your agent or our customer service department at [Phone Number].

Thank you for choosing [Insurance Company Name] for your recreational vehicle needs.

Sincerely,

[Name/Signature]

[Title]

[Insurance Company Name]