

[Date]

[Insured Name]

[Insured Address]

[City, State, Zip Code]

**Subject: Confirmation of Renewal - Hired and Non-Owned Auto (HNOA) Endorsement**

Dear [Policyholder Name],

This letter serves as formal confirmation that your insurance policy [Policy Number] has been successfully renewed for the period of [Start Date] to [End Date].

We specifically wish to confirm that the **Hired and Non-Owned Auto (HNOA) Endorsement** remains active under this renewal. This endorsement provides liability coverage for vehicles used for your business purposes that are not owned by the company, including:

- **Hired Autos:** Vehicles your organization leases, hires, rents, or borrows.
- **Non-Owned Autos:** Vehicles owned by your employees or partners that are used in connection with your business.

Please review your updated policy documents and declarations page to ensure all coverage limits and deductibles meet your current requirements. All other terms and conditions of the original policy remain in effect.

If you have any questions or need to make further adjustments to your coverage, please contact your agent at [Phone Number] or via email at [Email Address].

Thank you for your continued business.

Sincerely,

[Sender Name]

[Title]

[Company Name]