[Date]

[Insured Name]
[Address Line 1]
[Address Line 2]
[City, State, Zip Code]

Re: Policy Number: [Policy Number] - Liquor Liability Addition Endorsement

Dear [Insured Name],

We are pleased to inform you that the requested Liquor Liability coverage has been added to your insurance policy via endorsement. Please find the enclosed updated policy documents reflecting this change.

Endorsement Details:

- **Endorsement Effective Date:** [Effective Date]
- **Limit of Liability:** $[Amount] per occurrence / $[Amount] aggregate
- **Additional Premium Due:** $[Amount]

This endorsement provides coverage for bodily injury or property damage for which you may become legally liable as a result of contributing to a person's intoxication or the furnishing of alcoholic beverages.

Please review the enclosed endorsement carefully to ensure the limits and terms meet your requirements. All other terms, conditions, and exclusions of your original policy remain unchanged.

If you have any questions or require further assistance, please contact your agent at [Agent Phone Number] or [Agent Email].

Thank you for choosing [Insurance Company Name].

Sincerely,

[Underwriter Name/Signature]
[Title]
[Insurance Company Name]

Enclosure: Liquor Liability Endorsement Schedule