

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]

[Date]

[Insurance Company Name]
[Insurance Company Address]
[City, State, Zip Code]

RE: Request to Cancel Scheduled Personal Property Endorsement

Policy Number: [Your Full Policy Number]
Endorsement/Schedule Number: [Optional: Specific ID for the item list]

To Whom It May Concern,

I am writing to formally request the cancellation of the Scheduled Personal Property endorsement (also known as a "floater" or "rider") currently attached to my insurance policy, effective as of [Date of Cancellation].

I wish to remove the following specific item(s) from my schedule:

- [Item Description 1, e.g., Diamond Engagement Ring]
- [Item Description 2, e.g., Professional Camera Gear]

Please adjust my premium accordingly and provide a written confirmation showing the updated policy declarations and any applicable refund or credit for the unused portion of the premium.

I understand that by removing this endorsement, these items will no longer be covered for the specific perils or high limits provided by the schedule, and will instead be subject to the standard limits of my primary policy.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Signature]
[Your Printed Name]