

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email]

[Date]

[Company Name]
[Company Address]
[City, State, Zip Code]

RE: SETTLEMENT DEMAND REGARDING TELEMARKETING VIOLATIONS

To the Legal Department / Compliance Officer:

This letter serves as a formal notice and demand for settlement regarding unsolicited telemarketing calls/text messages made to my phone number [Your Phone Number] by or on behalf of [Company Name].

My phone number has been registered on the National Do Not Call Registry since [Date of Registration]. Despite this, I received the following unsolicited communications:

- [Date and Time] - [Description of Call/Text]
- [Date and Time] - [Description of Call/Text]

These actions constitute a violation of the Telephone Consumer Protection Act (TCPA), 47 U.S.C. § 227, and the Telemarketing Sales Rule (TSR). Specifically, I am noting the following violations:

- Placing calls to a number on the National Do Not Call Registry.
- Failure to honor my prior opt-out/internal do-not-call request made on [Date of Opt-out].
- [Optional: Use of an artificial or prerecorded voice/autodialer without prior express written consent].

Under the TCPA, consumers may recover statutory damages of \$500 per violation, which may be trebled to \$1,500 per violation for willful or knowing conduct. Based on the [Number] violations documented, the potential legal exposure exceeds \$[Total Amount].

In the interest of resolving this matter without formal litigation, I am prepared to accept a one-time settlement payment of \$[Your Settlement Demand Amount] in exchange for a full release of claims regarding these specific incidents. This offer is valid for [Number, e.g., 14] days from the date of this letter.

Please send a check made payable to "[Your Name]" to the address listed above, or contact me at [Your Email] to arrange for electronic payment or to provide a settlement agreement for my review.

Sincerely,

[Your Signature]

[Your Printed Name]