

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email]

[Date]

[Insurance Company Name]
[Policy Department]
[Address]
[City, State, Zip Code]

RE: Request to Cancel Jewelry and Fine Arts Endorsement

Policy Number: [Your Policy Number]
Endorsement/Scheduled Items Reference: [Specific Endorsement Number, if applicable]

To Whom It May Concern,

I am writing to formally request the cancellation of the Jewelry and Fine Arts Endorsement (Scheduled Personal Property) currently attached to my insurance policy, effective as of [Cancellation Date].

Please remove the following items from the schedule:

- [Description of Jewelry Item 1]
- [Description of Fine Art Item 1]
- [List additional items as needed]

I understand that this change may result in a premium adjustment. Please provide a written confirmation of this cancellation and a statement showing any applicable refund or credit to my account balance.

If you require any additional information or specific forms to process this request, please contact me immediately.

Sincerely,

[Your Signature]

[Your Printed Name]