[Date]

[Client Name]
[Client Address]
[City, State, Zip Code]

Re: Confirmation of Valuable Papers and Records Endorsement

Dear [Client Name],

This letter serves to confirm that [Accounting Firm Name] maintains professional liability and property insurance coverage that includes a **Valuable Papers and Records Endorsement**.

We understand the importance of the original documents, ledgers, and sensitive financial records you entrust to our firm. This endorsement ensures that in the event of unforeseen loss, damage, or destruction of these physical records while in our care, custody, or control, our insurance policy provides coverage for the costs associated with researching, restoring, or replacing such information.

The current limits of our coverage are as follows:

- **Policy Number:** [Policy Number]
- **Carrier:** [Insurance Company Name]
- **Endorsement Limit:** $[Amount]

Please be assured that we also maintain rigorous physical and digital security protocols to prevent any such loss from occurring. Should you require a formal Certificate of Insurance (COI) reflecting this endorsement, we are happy to provide one upon request.

Thank you for your continued trust in our firm.

Sincerely,

[Signature]
[Name of Principal/Partner]
[Title]
[Accounting Firm Name]