

[Date]

[Policyholder Name]

[Business Name]

[Mailing Address]

[City, State, Zip Code]

Subject: Endorsement Notification - Addition of Commercial Earthquake Coverage

Policy Number: [Insert Policy Number]

Effective Date: [Insert Date]

Dear [Policyholder Name],

This letter serves as official notification that the Earthquake Coverage Endorsement has been successfully added to your commercial insurance policy, effective as of the date listed above.

Your updated coverage now includes protection for physical loss or damage to your commercial property caused by earthquake shocks or volcanic eruptions. Please review the following key details of this endorsement:

- **Earthquake Limit of Insurance:** \$[Insert Amount]
- **Earthquake Deductible:** [Insert Percentage or Dollar Amount]
- **Covered Locations:** [Insert Locations or refer to Schedule]

This endorsement is subject to the specific terms, conditions, and exclusions outlined in the attached policy documents. We recommend reviewing the "Earthquake and Volcanic Eruption Endorsement" form in your updated policy packet for a full description of coverage limits and deductible applications.

An invoice for the additional premium resulting from this change is enclosed. Please ensure payment is received by [Due Date] to maintain continuous coverage.

If you have any questions regarding this endorsement or your overall insurance program, please contact your agent at [Agent Phone Number] or [Agent Email].

Sincerely,

[Sender Name]

[Title]

[Insurance Company Name]

Enclosure: Endorsement Schedule, Premium Invoice