

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

Subject: Important: Annual Renewal and Cyber Liability Extension Offer

Dear [Client Name],

Your current insurance policy, [Policy Number], is scheduled for renewal on [Expiration Date]. As part of our annual review, we are pleased to offer you a Cyber Liability Extension to enhance your existing coverage.

In today's digital environment, businesses face increasing risks from data breaches, ransomware, and phishing attacks. Adding this extension to your policy provides protection for:

- Data breach notification costs
- Cyber extortion and ransomware demands
- Legal defense and regulatory fines
- Business interruption losses due to a cyber event

Renewal Summary:

- Current Policy Renewal Premium: \$[Amount]
- Cyber Liability Extension Premium: \$[Amount]
- **Total Renewal Premium: \$[Total Amount]**

To accept this offer and include the Cyber Liability Extension in your renewal, please sign and return the attached form by [Due Date].

If you have any questions regarding this coverage or would like to review your policy limits, please contact us at [Phone Number] or [Email Address].

Sincerely,

[Your Name]

[Your Title]

[Company Name]