Date: [Insert Date]

[Policyholder Name]
[Mailing Address]
[City, State, Zip Code]

Re: Revised Vacancy Permit Endorsement
Policy Number: [Insert Policy Number]
Property Address: [Insert Insured Property Address]
Effective Dates: [Start Date] to [End Date]

Dear [Policyholder Name],

This letter serves as formal notification that a revised Vacancy Permit Endorsement has been issued for the property referenced above. This revised document supersedes any previously issued vacancy permits for this term.

Revision Details:

- **Reason for Revision:** [e.g., Extension of timeframe / Change in coverage limits / Correction of property details]
- **Permit Period:** This permit is active from [Start Date] through [End Date].
- **Coverage Adjustment:** [Briefly describe changes to perils or deductible, if any].

Please review the attached endorsement carefully. It contains important information regarding your responsibilities for property maintenance and security during the vacancy period. Failure to adhere to the protective safeguard requirements outlined in the endorsement may void coverage.

All other terms, conditions, and exclusions of your policy remain unchanged. If you have any questions or if the property becomes occupied before the permit expires, please contact your agent immediately.

Sincerely,

[Name of Underwriter/Representative]
[Company Name]
[Phone Number]