[Date]

[Policyholder Name]
[Address Line 1]
[Address Line 2]
[City, State, Zip Code]

Subject: Notification of Policy Update - Heavy Equipment Floater Endorsement

Dear [Policyholder Name],

This letter is to formally notify you of an update to your insurance policy regarding the Heavy Equipment Floater Endorsement. We have made adjustments to ensure your coverage accurately reflects your current inventory and operational needs.

Policy Number: [Policy Number]
Effective Date of Change: [Effective Date]

The primary updates include:

- [Description of change, e.g., Addition of new serial numbers]
- [Description of change, e.g., Update to scheduled limits/values]
- [Description of change, e.g., Modification of deductible amounts]

Please review the enclosed endorsement document carefully. Ensure that all listed equipment, including make, model, and serial numbers, is correct. If any information is inaccurate or if you have acquired new machinery not listed on this schedule, please contact us immediately.

Your premium has been adjusted as follows:

New Total Premium: $[Amount]

If you have any questions regarding these changes or require further assistance, please contact your agent at [Phone Number] or via email at [Email Address].

Thank you for choosing [Insurance Company Name].

Sincerely,

[Name of Representative]
[Title]
[Insurance Company Name]