

Date: [Insert Date]

Policyholder Name: [Insert Business Name]

Policy Number: [Insert Policy Number]

Property Address: [Insert Restaurant Address]

Subject: Acknowledgment of Protective Safeguards Endorsement (Restaurant Hood & Duct System)

Dear [Insert Policyholder Name],

This letter serves as formal acknowledgment of the **Protective Safeguards Endorsement** attached to your commercial insurance policy. To maintain coverage for fire-related losses, you are required to maintain the following safeguards for your restaurant's kitchen exhaust and hood system:

- **Automatic Fire Extinguishing System:** An operational UL-300 compliant system protecting all cooking surfaces, hoods, and ducts.
- **Maintenance Contract:** A valid semi-annual (every 6 months) service contract with an authorized professional for the inspection and testing of the fire suppression system.
- **Hood and Duct Cleaning:** Regular cleaning of the entire exhaust system (hood, filters, ducts, and fans) by a certified contractor to prevent grease accumulation.
- **Manual Actuation:** Ensuring manual pull stations are accessible and staff is trained on their use.

Important Notice: Failure to maintain these systems in complete working order, or failure to perform the required cleanings and inspections, may result in a denial of coverage in the event of a fire claim.

Please sign below to acknowledge that you have read, understood, and agree to comply with the requirements of this endorsement.

Policyholder Signature

Date Signed

Please return a signed copy of this letter to [Insert Agency Name/Email Address] for our records.

Sincerely,

[Insert Agent/Representative Name]

[Insert Insurance Agency/Company Name]

[Insert Contact Information]